

Saxon Mount School CEIAG Policy

Rationale

Careers Education, Information Advice and Guidance is essential in preparing our young people for the opportunities, responsibilities and experiences of life. Our CEIAG programme supports and helps them make a successful transition to adulthood:

- Preparing students for the opportunities, responsibilities and experiences of life
- Supporting young people to achieve their full potential
- Empowering young people to plan and manage their own futures
- Providing comprehensive information on all options
- Raising aspirations
- Promoting equality, diversity, social mobility and challenging stereotypes
- Enabling young people to sustain employability and achieve personal and economic wellbeing throughout their lives

Purpose

Saxon Mount School is committed to career learning and development and fulfils its statutory obligations. Careers' learning supports the school's overall vision and is linked to School Development Plan.

Commitment

The school is committed to providing all its students with a high quality planned programme of careers education activities throughout their school career, with opportunities at key transition points to access impartial information and expert advice and guidance. It is also committed to maximise the benefits for students by using a whole school approach involving parents, carers, external IAG providers, employers and other local agencies. The school has held the Investors in Careers quality mark since 2013.

Management

This area is supported by a link governor. A senior leader has strategic responsibility for CEIAG who supports the Careers Lead. The school has responsibility for securing its external careers guidance service. The Careers Lead oversees the structure for delivery by members of staff who have access to relevant training. The senior leader and CEIAG Lead will review and evaluate the provision with all stakeholders including young people and the external IAG service, taking into account the school's destination measures.

Curriculum Provision

There is a planned CEIAG programme across the school 11-16, which incorporates the national framework for implementing an 11-16 entitlement to IAG in England and to meet the 8 Gatsby Benchmarks:

1. A stable careers programme
2. Learning from careers and labour market information
3. Addressing the needs of each pupil
4. Linking curriculum learning to careers
5. Encounters with Employers and Employees
6. Experiences of Workplaces
7. Encounters with FE and HE and other providers
8. Personal Guidance

Personal Provision

The careers programme is designed to meet the needs of the students at Saxon Mount School. It is differentiated and personalised to ensure progressions through activities that are appropriate to pupils stages of career learning, planning and development.

Elements of the above will require access to individual information advice and guidance through:

- Internal staff, external careers adviser, employers, employees and visitors. The school is part of the Enterprise Adviser Network and has access to the ESCC Careers Hub.
- External sources using email, telephone, careers software, websites such as: The National Apprenticeship site, the National Careers Service.

Resources

The school will provide resources for the successful implementation of this policy through securing:

- An annual budget to cover internal needs, CPD opportunities and commissioning of external sources
- Adequate staffing with appropriate training
- Student and staff access to information (electronic and hardcopy)
- Designated space for individual and group/class sessions
- Careers software available through the student network

Partnerships

The policy recognises the range of partners that support the CEIAG/WRL within our school. These include:

- Formal arrangements with the East Sussex Careers Hub
- Parents and carers
- Liaison with Further and Higher education institutions
- Employers and training providers
- Enterprise Adviser Network
- Careers and Enterprise Company
- Youth Employability Service

Evaluation of the Careers Programme

Delivery of the careers programme is monitored as part of the whole school lesson monitoring process. The partnership agreement with My Future Starts Here is reviewed annually. The careers programme is evaluated in a number of ways using quantitative and qualitative data. These include:

- Learner feedback
- Staff feedback
- Employer feedback
- Parent feedback
- Compass + audit tool
- Whole school development plan
- Student destinations
- Investor in Careers Quality Standard

This policy will be monitored and reviewed annually by the Careers Lead.

Last update: July 2020